

# New Student Housing Application Process - Fall 2024



Below you will find step-by-step instructions on how to complete and submit a housing application through the Saint Michael's College Residence system. Please make sure to read all of the instructions before you begin. Students looking for information on selecting roommates should look at the *Roommate Matching Information* found in the "Housing Application and Information" section of the [Next Steps and Key Dates](#) webpage.

Housing applications can be submitted at any time but are due no later than 4pm on June 13, 2024. Housing assignments will be available in Residence beginning the week of July 14, 2024 providing all forms have been submitted by June 13, 2024. Students will receive an email to their Saint Michael's College email address notifying them when their housing assignment is available. Transfer students will be notified of housing assignments beginning August 1, 2024.

Please feel free to contact the Student Life Office if you have questions about the process or application via [Housing@smcvt.edu](mailto:Housing@smcvt.edu).

For login or password questions, please contact our IT Helpdesk. They can be reached at [ITHelp@smcvt.edu](mailto:ITHelp@smcvt.edu).

## Step-by-Step Housing Application Directions

► **Step 1:** Go to the [New Students webpage](#) and select “**Next Steps and Key Dates**”

### Forms and Information

Below you will find links to important forms that new students need to complete before arriving at Saint Michael's, as well as helpful resources and services for students and their families.



**Next Steps and Key Dates**  
[Learn More >](#)



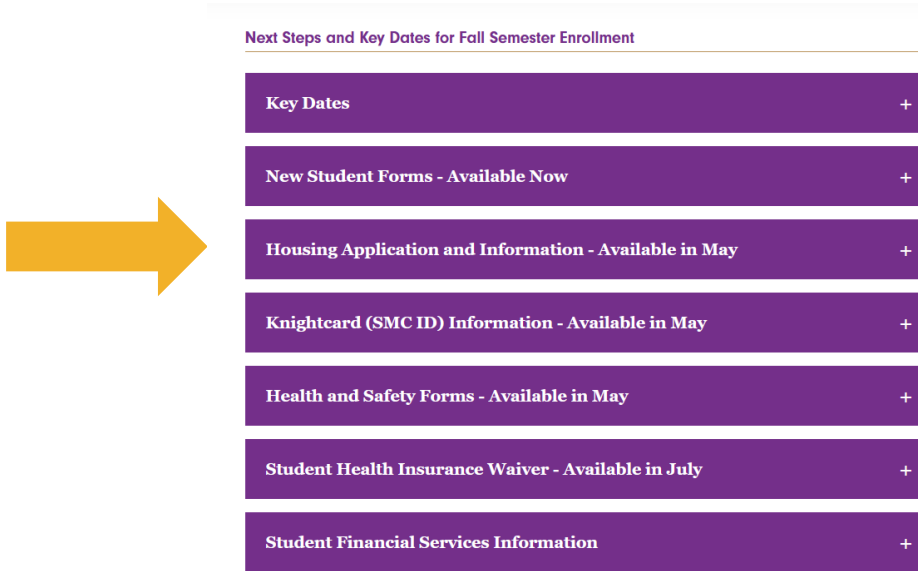
**Information for New Students**  
[Learn More >](#)



**Information for Parents**  
[Learn More >](#)

► **Step Two: Access The Housing Application**

Click on **"Housing Application"** which will bring you to the Residence (our Housing Software) landing page. (NOTE: the options below may look slightly different once forms are available).



Next Steps and Key Dates for Fall Semester Enrollment

- Key Dates +
- New Student Forms - Available Now +
- Housing Application and Information - Available in May** +
- Knightcard (SMC ID) Information - Available in May +
- Health and Safety Forms - Available in May +
- Student Health Insurance Waiver - Available in July +
- Student Financial Services Information +

Click on **"Resident"** and log in using your MIKENET credentials



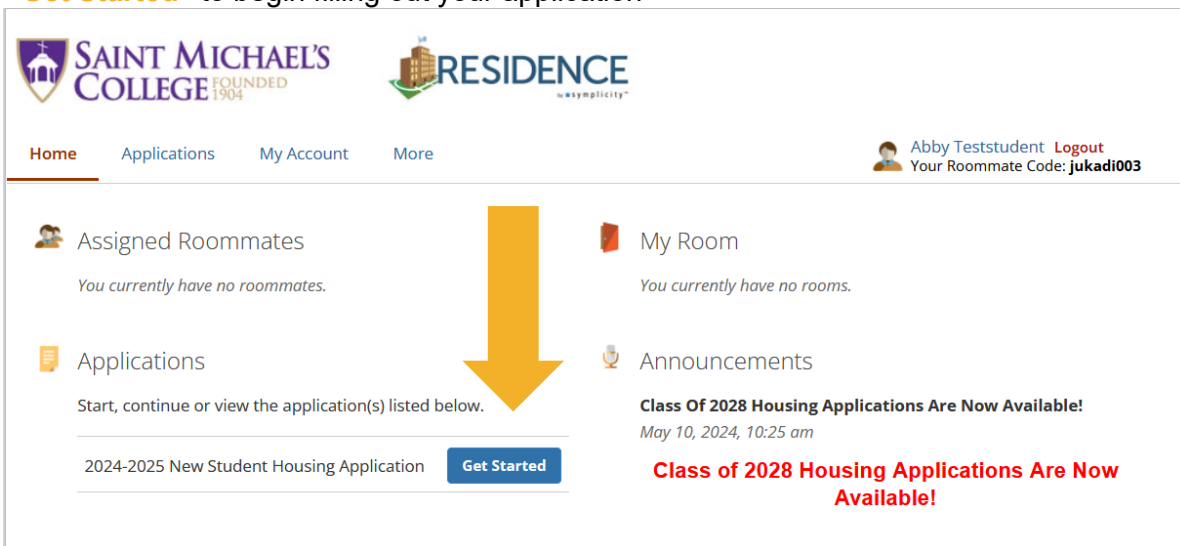
SAINT MICHAEL'S COLLEGE FOUNDED 1904 RESIDENCE by sympathy

Staff Resident

SAINT MICHAEL'S COLLEGE FOUNDED 1904 RESIDENCE Powered by sympathy

► **Step Three: Complete your Application**

Click on **"Get Started"** to begin filling out your application



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Home Applications My Account More Abby Teststudent Logout Your Roommate Code: jukadi003

Assigned Roommates You currently have no roommates.

Applications Start, continue or view the application(s) listed below.

2024-2025 New Student Housing Application **Get Started**

My Room You currently have no rooms.

Announcements **Class Of 2028 Housing Applications Are Now Available!** May 10, 2024, 10:25 am **Class of 2028 Housing Applications Are Now Available!**



There are four steps to the housing application. Click “Next” at the bottom each page to proceed.

At any time, you may select “Save As Draft” and return to your application at a later date. If you do select “Save As Draft” please make sure to “Submit” it no later than 4:00pm on Thursday, June 13, 2024.

1. Applicant Information

(Personal Information, Current Status, Housing Preferences, & Special Accommodations)



2. Roommate Matching

(Let Us Know About Your Lifestyle/Habits)



3. Terms and Conditions

(Review the Residential Contract & Policies and click “I Agree” at the bottom).

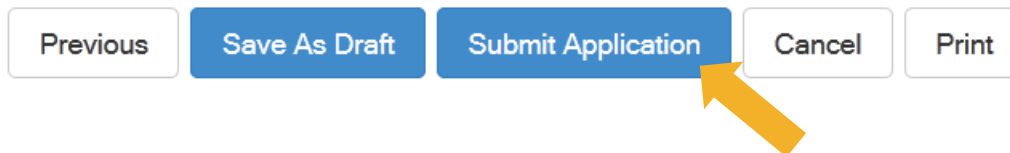


4. Review

(Review Your Application – this is your last chance to make changes).

► **Step Three: Submit Your Application**

When you are finished, click “Submit Application”



You should then see a screen similar to this:

Applications

Default List Archived

Items 1-1 of 1 Showing 20

Application Type	Application Status	Actions
2024-2025 New Student Housing Application <small>Deadline: 4:00 PM, Jun 13, 2024</small>	Submitted	<a href="#">View Application</a>

**IMPORTANT NOTE:**

Once you click “submit”, your application will become final and will be unable to be changed. However, you can “view” your application at any time by logging in using the directions above and clicking “view application”. You should also receive an email in your SMC account that acknowledges the receipt of your application.

